

Subject: [TCH] [A/C Model Type], MRB activity.

Dear Sir,

Per [HOST NAA] procedures, I would like to offer this letter of confirmation regarding the [TCH] [A/C Model Type] MRB activity.

As the host authority for the [TCH] [A/C Model Type], we, [HOST NAA] would like to define our requirements in accordance with our guidelines and in line with the process agreed in the IMRBPB IP 83 and IP 127, for guest regulatory authorities.

This letter will serve as the confirmation letter outlining our working relationship with [NAA].

As per e-mail(s) dated [Date], [HOST NAA] welcomes [NAA] to participate only in advisory capacity to the [TCH] [A/C Model Type] MRB process and not to approve the MRB Report.

[NAA] will perform the following functions regarding the [TCH] [A/C Model Type] MRB activities:

1. During the PPH development [NAA] might issue comments through the [HOST NAA] MRB Chairperson.
2. Participate in the MRB MWG activities, under the coordination of the [HOST NAA] MWG Advisor.
3. The [HOST NAA] MWG Advisor will ensure the conversation or debate over an issue ends in a timely fashion to ensure the completion of MWG activities in the allotted time.
4. Attend ISC meetings by invitation from the ISC Chairperson released through [TCH] in coordination with the [HOST NAA] MRB Chairperson.
5. Notify the [HOST NAA] MRB Chairperson of any [NAA] regulatory issue.

Please confirm agreement with this letter.

Sincerely,

[Name Surname]
[TCH] [A/C Model Type] EASA Project Manager

Copies: [TCH]:
[HOST NAA] MRB Chairperson:
Other Approving NAA
ISC Chairperson: